

## **BUDGET PROPOSAL**

**PREPARED FOR** \_\_\_\_\_

Company Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_

Phone Number \_\_\_\_\_

**PREPARED BY** \_\_\_\_\_

Company Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_

Phone Number \_\_\_\_\_

Dear \_\_\_\_\_,

We hope this proposal finds you well.

We are \_\_\_\_\_ and we specialize in \_\_\_\_\_.

In this proposal, we have provided information about who we are, our services, quotas and finally, our terms and conditions.

We are excited to establish a working relationship with you.

Kind regards,

\_\_\_\_\_

**ABOUT US**

\_\_\_\_\_ is a company that specializes in  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**VISION**

Our vision is to  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SERVICES**

We have enlisted our services, prices and duration below.

SERVICES	PRICE	DURATION

We hereby confirm that the information provided in this proposal is accurate and complete.

**SIGNATURE**

Executed on \_\_\_\_\_

Signature\_\_\_\_\_