

GRANT PROPOSAL

PREPARED BY

PREPARED FOR

Date_____

Address_____

Dear_____,

My name is _____and I am delighted to submit our grant proposal for you.

Our Company has _____years history of _____where we have established not only a brand name but a reputation in the market. We have been providing _____services since _____.

Our main clients are leaders in the fields of _____, _____and _____.

Our Company has a team that is constructed based on a variety of members such as _____, _____and _____.

With us, you ensure a confident and an ever-lasting service.

Please do not hesitate to contact us should you have any inquiries on the matter.

Contacts us on

Sincerely yours,

Team

Project Details

Detail	Description
Name of Project	
Start of Project Date	
Completion Date Target	
Purpose of the Project	
Project Activity	Activity Description
Project Activity	Activity Description
Project Activity	Activity Description
Project Activity	Activity Description
Project Activity	Activity Description
Project Activity	Activity Description

Project Details

Goals	Objectives

Budget Allocation

Description	Payment Needed
Budget Total:	

Thank you and Sincerely yours,

PREPARER

DATE

APPROVER

DATE
