

## **CONSULTING PROPOSAL**

### **PREPARED BY**

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### **PREPARED FOR**

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Date\_\_\_\_\_

Address\_\_\_\_\_

Dear\_\_\_\_\_,

My name is \_\_\_\_\_and I am delighted to submit our consulting services proposal for you.

Our mission is to ensure your highest possible satisfaction!

Our Company has \_\_\_\_\_years history of providing consulting services where we have established not only a brand name but a reputation in the market. We have been providing consulting services since \_\_\_\_\_.

With us, you ensure a confident and an everlasting consulting service.

Please do not hesitate to contact us should you have any inquiries on about consulting services or the quote and terms of payment.

Contacts us on

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We look forward in serving you!

Sincerely yours,

Team

**Consulting Services**

Consulting Service	Description and Pricing

**Timeline and Description**

Phase	Description	Due Date
1 <sup>st</sup>		
2 <sup>nd</sup>		
3 <sup>rd</sup>		

4 <sup>th</sup>		
5 <sup>th</sup>		
6 <sup>th</sup>		
7 <sup>th</sup>		

Scope of the Project

Payment Terms

Amount in Percent	Description
%	Down payment
%	Payment upon Completion of the consulting services

Thank you and Sincerely yours,

\_\_\_\_\_

CONSULTANT

CLIENT

\_\_\_\_\_

\_\_\_\_\_

DATE

DATE

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